

My Leadership Skills Development

The purpose of this form is to help you choose a leadership development activity or project that is of interest to you. This information will be sent to you at a later date to remind you of what you have chosen today and as a “check in” to see if you are on track with your planned leadership development. The form will also be sent to your manager so that they may support you in your endeavors. If you encounter barriers or wish to choose something else, please discuss this with your manager.

Name: _____

Organization: _____

Unit or Work Area: _____

Your Work Email: _____

Your Manager’s Email (or name if email is unknown): _____

My chosen Leadership Development Activity/Project:

The leadership traits (my strengths) I’ll use in this project include:

The leadership traits, abilities, and characteristics I’ll be working to develop in myself include:

The communication skills I hope to develop or strengthen are:

Success, for me, would feel/look like this: